



OCKLYNGE JUNIOR SCHOOL

Headteacher: Jon Reynard, Deputy Headteacher: Sandra Denton
Victoria Drive ● Eastbourne ● East Sussex ● BN20 8XN. Telephone: 01323725839
www.ocklynge.co.uk

Happy New Year.

Dear Parents/ Carers,

I hope you all had as good a Christmas break as the current Covid19 situation allowed!

I have written this letter to reinforce the successful systems and plans we have been running for the last 2 terms. With the new and highly infectious strain, which is now quite widespread, we must maintain the control plans that have worked so well to date. The arrangements for this term are the same as they were at the end of last term with several internal adjustments.



I respectfully request that you all continue to adhere to these arrangements as strictly as you possibly can so that we can ensure the continuing education for all the children.

We are all looking forward to welcoming back the children of Ocklynge School. I will continue to update you with changes and improvements to the arrangements once we have started the new term. If you would like a copy of the whole school Risk assessment, this can be obtained via a link on the school website.

The following sections serve a reminder.....

Drop off and Collection.

Drop off.

- Gates will be open from 8.30 to welcome all children back to school. A member of staff will be at the playground entrances each morning, and there will be staff in the playgrounds to supervise children. The playgrounds continue to be clearly marked and are the same ones you used last term.

Collection.

- Gates will open 5 minutes before collection time. Parents should enter via their allocated gate. These gates will be clearly signed on each playground. Teachers will bring children to the relevant collection point or playground and dismiss them from there. The children within each class must stay with their class teacher when being taken to the designated gate.
- We continue to ask that parents are patient, remain on the playground and do not enter the building. We will do our best to get all children out on time. The waiting areas for the parents of children in these classes will be clearly signed. The spaces for parents to wait if they need to can be used at the end of the day but please ensure that you go to and remain in these waiting areas, do not enter the building and once you have collected your child please leave the site via your designated gate as quickly as possible.

Social distancing & Face coverings.....

- We are not asking that children wear face coverings, although they can on the playgrounds if they wish.
- We would respectfully ask that you as parents do wear a face covering within the school grounds at all times and do all you can to maintain social distancing.

Email: office@ocklynge.co.uk



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School uniform.

- Children must continue to wear school uniform as normal. We will expect full and appropriate uniform in line with our policy.
- Our school jewellery policy still applies and long hair must be tied back (including boys).
- Children can continue come to school in PE kit on the appropriate days and should bring plenty of warm clothes for their PE lessons (dark blue or black tracksuits)

Communication.

- Parents/carers will not be able to enter the school office and you will be unable to speak to class teachers directly.
- You can continue use Dojo to communicate with teachers.
- If you have any questions please email your child's head of year (email addresses at the bottom of this letter), you can also use the dojo system or call the office and the message will be passed on.

What can parents do to support our school?

- All these new procedures have been put in place to ensure the safety of everyone.
- Please can you ensure that you follow our guidelines at all times.
- Please do not send your child into school if anyone in your household is showing any symptoms of Covid (new persistent cough, high temperature, tiredness and/or loss of taste) or if they are generally unwell. Please inform the school office as necessary.

We are all very much looking forward to welcoming back all the children on Monday 4th January.

We all hope that we will be able to continue to provide as normal an experience as we can on our return.

Thank you for your continued support in this challenging and ever changing situation.

Yours Sincerely,

Jon Reynard

Headteacher

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