



OCKLYNGE JUNIOR SCHOOL

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Friday 17th September 2021

Dear Parents/ Carers,

I am writing to you today with new arrangements for the collection of pupils at the end of the school day and a few reminders.

Firstly though I wanted to say how wonderful all the children have been on their return to school. Their behaviour has been brilliant and they have all been very positively engaged in their learning. I have visited all classes and seen some excellent work being done by all.

Collection arrangements:

I understand that we are only 2 weeks into the new school year but in response to feedback and suggestions from you and staff, we have reviewed and revised the arrangements for the collection of the children in all classes. This change is to alleviate the congestion and ensure that the exit of all is as safe as possible.

These changes will apply to collection at the end of the day from Monday 20th September:

- Year 3.
 - 3M (Mrs. McDonald) will be picked up from the back of 3M on the Year 5 playground and through their Garden area.
 - 3B (Mr Bain) will be picked up from the fire exit near the ICT suite entrance, Door 2
 - 3H (Mrs Hanson) and 3WS (Mrs Wilson) will be picked from the fire exit door leading to the Year 4 playground steps.
 - 3BW (Mrs Bode/Ms Wilson) and 3GH (Mrs Gietzen/Mrs Hebben) will be picked up from Door 1, the door adjacent to the main entrance.
- Year 4
 - 4MC, 4W parents please pick up from the top of the steps on the Year 4 playground
 - 4CK and 4G leave from 4G's fire exit door and 4N and 4LR from the fire escape doors which lead onto the field near the swimming pool. **For all these classes we would like parents to then leave through the main pedestrian gate on the driveway and not across the field to the MUGA gate**
- Year 5
 - 5F and 5S will lead out of the main door, labelled 'Door 4' and onto the Year 6 playground.
 - 5M and 5LH will be leaving from the fire doors that lead onto the field, door labelled 'Door 4a'
 - 5L and 5WH will be on the field near the staff room and through door labelled 'Door 5'
- Year 6
 - 6HF and 6V will be exiting through the door leading onto the Year 5 playground, labelled 'Door 2'



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- 6Lo (Mr Lloyd) will be exiting through their fire door down their steps and on the Year 6 playground.
- 6RH and 6Q will come out of their classroom fire exit doors directly onto the Year 5 playground.
- 6La (Miss Lansky) will come out of the door leading onto the year 6 playground labelled 'Door 4'.

This arrangement will be staffed by a senior leader and start from Monday 20th. These new arrangements are to ensure that all children are collected safely at the end of the day.

Reminders:

I also just wanted to respectfully remind you all of a few bits and pieces.....

- **Reading.** We would like every child to read at home everyday. Children are now allowed to bring reading books home from school or their own into school. Reading is a very important focus for us currently and we would like you to support us by hearing your child read each day if you can. Thank you.
- We do not allow dogs on the school premises at any time other than assistance dogs. Further, please do not leave your dog unattended at the school gates as many children are anxious about dogs and fearful to walk past them.
- We do not allow children to use the playground equipment, trim trails or new outdoor gym unless supervised by our own staff. This is for insurance reasons. Therefore, please do not let your child, including children who do not attend our school, use this equipment before or after school.
- Allergy reminders – we do not allow nuts, strawberries or peppers in school due to allergies amongst pupils and staff, so we would be grateful if you could not include these items in your child's lunch box.
- As the weather remains warm at the moment, we would like to remind children to bring in water bottles that they can refill in school
- Please would you remember to confirm with the office if your child is being collected during the school day.
- We are currently experiencing difficulties with Edulink absence reporting - please email office@ocklynge.co.uk or attendance@ocklynge.co.uk if your child will be absent, or leave a message on our school absence line, 01323 725 839 option 2.
- Finally, if your child is late please remind them to report to the school office to be registered before they go to class.



Sorry about all these reminders but it is important that these are passed on to ensure the continued smooth running of the school.

Thank you all for your continuing support.

Best wishes

Jon Reynard

Head Teacher

